



Executive Committee Meeting

Friday, March 3, 2023, 10:00 AM

Microsoft Teams: Use calendar link or call in: (724) 761-2341 Passcode: 361 131 049#

AGENDA

Chair: Bobbie Jones

Committee Liaison: Lisa Miller

1) Welcome, Chair Roll Call / Visitor Recognition – Carrie **Public Comments** – Chair

2) Consent Agenda:

Board Staff give a brief summary of each item prior to full vote

a) Approval of Minutes [January 6, 2023](#) and [February 1, 2023](#) – VOTE

b) Accept The Statement Of Work Quarterly Reports for Title I and Operator, *Lisa M*

i. [Title I](#)

ii. [Operator](#)

c) Accept The ETPL Policy Revision, *Carrie*

i. [ETPL Red line](#)

ii. [ETPL Final Draft](#)

d) Accept The Updated Limited English Proficiency Plans (LEP), *Susan*

i. [PA CareerLink® Oil Region](#)

ii. [PA CareerLink® Erie County](#)

e) Accept the [Q2 PY 22-23 Performance Measures](#) *Lisa M*

f) Accept the [PY21 Performance Measures](#) *Lisa M*

-Employment Rate Second Quarter After Exit

-Median Earnings 2nd Quarter After Exit

g) Accept the [PY22 Bonding Audit Plan Reconciliation Letter](#) *Susan*

h) Accept the [Quality Review Operator](#) *Susan*

i) Any items to sever for discussion -or- motion to accept as a whole

j) Vote on accepting the Consent Agenda

3) *No Previous Action Items To Review*

4) *No Fiscal Items At This Time*

5) Board Membership Update, *Lisa M*

-Will Price Onboarded: Youth (Toward 20% Workforce), Venango United Way, Forest

-Slate of Officers for PY23, *Lisa M*

-Chair: Bobbie Jones Business Venango

-Vice Chair: Brad Tisdale Apprenticeships Erie

-Treasurer: Jim Decker Business Warren

-Secretary: Juanice Vega Higher Ed Clarion

-County: Jill Foys Economic Development Forest

-County: Travis Crytzer Small Business Crawford

6) Review [Board Meeting Agenda](#), *Lisa*

a) Workforce Development Discussion Item, *Lisa*

-High Priority Occupation List, *Carrie Symes*

-PY22 Petition List Review, PY23 Potential Petitions For Upcoming List

b) Board Member Introduction: *Will Price*

7) Meeting Reminders

-April Exec Comm and CLEO Meetings Cancelled

-May Executive Committee Meeting April 28th vs May 5th

8) Other Business

9) Executive Session As Needed

10) Adjourn

Next Meeting Friday, April 28, 2023, at 10 AM

Items in bold should be considered for a vote

Resources: •[Committee Reports](#) •[Attendance Report](#) •[Title I Performance Measures PY22-23](#)

Responsibilities: Act on behalf of the full Workforce Development Board, when necessary, due to timing, with acknowledgment by the full board at the next meeting; to delegate to the board's committees, and review findings and recommendations by the committees.